

# Big Balloon Build – Greeley Colorado 2023

- Arrive:** Sunday 16<sup>th</sup> July 2023 (you can choose to arrive earlier)
- Leave:** Friday 21<sup>st</sup> July 2023 (you can choose to stay later)
- Build Days:** Monday 17<sup>th</sup> July to Thursday 20<sup>th</sup> July 2023
- Build Times:** Approx. 8.15 am to 5.30pm each day with an approx. 1pm finish Thursday
- Airports:** Denver International Airport (DEN) - 59 Minutes from Greeley, CO

**Registration:** The registration for attending the Big Balloon Build is \$374 for the 4 days of the build. You will receive a special delegate T-Shirt as part of registration.

All registrants **MUST** plan to be at the Build site everyday from beginning to end be part of the evening social events, and food package. There are **NO** registration only options.

Registration is **NOT** open to anyone living or working within 140 miles of Greeley, Colorado. This includes (but is not limited to) Castle Rock, Denver, Cheyenne, Sterling, Colorado Springs.

**Deposit:** A \$99 nonrefundable payment is required to secure your place once your application has been approved. This **MUST** be paid within 48 hrs. or your place is not fully offered until this payment is made. Please note, if you cancel your registration at any point after signing up, you will forfeit your \$99 deposit.

**Hotel:** Hotel options are listed below, although you can book and stay wherever you want...we just suggest it's close to the Build site. It is your responsibility to book your stay. All Builders must arrive by no later than Sunday, July 16<sup>th</sup>. You are welcome to arrive earlier to check out the sights and participate in socials that will be arranged for Sunday afternoon as well as the Friday after the Build.

Greeley Colorado is extremely busy in the month of July, so it is recommended that you book your hotel early. Below are a few options for you with contact information:

Hotel Option #1  
Fairfield Inn & Suites by Marriott  
2401 W. 29<sup>th</sup> Street  
Greeley, CO 80634  
970.339.5030

Hotel Option #2  
Candlewood Suites – Greeley  
3530 West 29th Street  
Greeley CO, 80634  
970.330.2333

\$149/night  
Booking CODE Big Balloon Build

Hotel Option #3

Comfort Inn & Suites  
2467 W. 26<sup>th</sup> Street  
Greeley, CO 80634  
970.330.6380

**Food:** We have organized all lunches and dinners for registrants Monday through Thursday. This includes the celebratory meal on Thursday evening after the launch. In addition, there will be a large range of healthy snacks, fruits, sweets, hot and cold drinks available throughout the build.

This is all included in the food package of \$175 per delegate, this is in addition to your registration. We will ensure that all special dietary requirements are covered, and we will ask you for more information regarding these needs in the application.

Alcoholic beverages will be available at each evening meal venue at your own cost. These should be enjoyed responsibly.

**Attendance** Attendance at the lunches and evening meals are for registered attendees ONLY. We cannot arrange meals for relatives or friends who are not registered in the actual build itself. Unfortunately the venues will not be able to hold the number of people we have at the build with additional bodies. Please understand we are not able to make exceptions.

**Total Costs** If you register and are sharing a hotel room with another person, adding no additional nights. If you add extra nights or are not sharing, then the hotel costs will be more.

Registration	\$374
Food Package	\$175
<b>TOTAL</b>	<b>\$549</b>

**Payment:** **OPTION 1 – FULL one-off payment.**

- Immediate deposit of \$99 to secure their place.
- Plus a One-time payment of \$450 before January 30<sup>th</sup> 2023
- **TOTAL \$549 (NO administration fee)**

**OPTION 2 – 2 PAYMENT PLAN**

- Immediate Deposit of \$99 to secure their place.
- Plus 2 payments of \$250 on Jan 30<sup>th</sup>, April 30<sup>th</sup>
- **TOTAL \$599 (includes \$50 administration fee)**

**Dress code** We would advise you to wear comfortable clothing and safe appropriate footwear during the build. Anyone wearing open toe sandals or bare feet will be required to leave the build until they do have appropriate footwear.

During the night you may want to be casual or dress up a little, we leave that to your own choice. You are required to wear your Greeley Colorado Big Balloon Build T-shirt on the final Thursday during the Build for team photos.

## **Media**

We will be taking video and photographs during the build, and we will be creating several videos and slides that we will be providing to you after the build, and that you can use to promote your involvement.

Official hashtag of this event #ColoradoBBB2023 #PremiumConwin  
#BigBalloonBuild

We encourage you to take pictures of the build, and your fellow professionals, and we will ask everyone to share their pictures to the SHARED DRIVE that we will provide the link to closer to the event on each day ... our aim is to collate and create a collage video from all of your pictures on a daily basis!

**Social Media:** Upon arrival through Wednesday night, we encourage you to share as much as you like on social media. There will even be contests and drawings for the most views, likes and shares!

On Thursday we ask that nothing be shared so our charity cand VIP's can have the first look at the finished build.

After the ribbon cutting on Thursday, you are free to resume posting

We only ask that you use our Big Balloon Build event hashtags and those of our sponsors. We will provide more information on this closer to the event.

## **Itinerary**

These are subject to change but at present this will give you an idea of the evenings and other social activities. We can assure you that Greeley, Colorado has everything you could want when it comes to meals. From hometown cooking to gourmet delights...there's something for everyone.

Our HOST Allison, has been working very hard putting together the lunches, and dinners for everyone. We will be eating lunches as a group in the Build site and going out each evening as an organized group to special places that she has picked out just for us. More to come on this later. 3

For anyone arriving before noon on Sunday, Allison has arranged a special outing as a group and first initial meet and greet. We will then meet up for dinner at a specific local restaurant, to be determined by Allison. This meal is not part of your overall meal plan, but gives an opportunity for everyone to mingle and meet before the first day of the Build.

The Build itself will take place from Monday 8am Monday morning until Thursday noon. We will end each evening around 5:30 and head to a social dinner as a group where we will get to mingle and talk about the fun we just had.

We will have a celebratory meal on the Thursday evening and Allison will have another special outing arranged for anyone who is able to make Friday

at 10am. Greeley has some fun places to see and visit, and some amazing things to do, so an extra day to sight see may be just what you need.

If you would like to stay and volunteer in the build for the Friday evening or Saturday public event, you are more than welcome.

**COVID-19:** Final decisions on our COVID-19 protocol policy will be decided upon as we get closer to the Big Balloon Build and will be based solely on the state of the virus.

By attending the Big Balloon Build, you understand that there is an inherent risk to exposure to COVID-19 simply being in a public space, let alone a convention. As such, you understand and agree that by attending, you are doing so at your own risk.

We will take all reasonable and responsible steps towards hosting this event safely, but we cannot keep you free and clear of all risk. Therefore, you also acknowledge that by attending the Big Balloon Build 2022, should you become infected with COVID-19, you cannot and shall not hold Big Balloon Build, Balloon Art by Merry Makers, Life Stories, it's producers, staff or sponsors responsible for such exposure. **YOU ARE DOING SO AT YOUR OWN RISK**

## **CANCELLATION POLICY**

**PLEASE REVIEW THIS BEFORE COMPLETING YOUR PAYMENT.**

1. Sale or transfer of registration  
Sale or transfer of registration, hotel and food packages are NOT permitted. Delegates cannot sell or transfer their registrations independently to others. If you are unable to attend Big Balloon Build – Colorado 2023, you need to follow the cancellation policy below.

**ALL CANCELLATION REQUESTS MUST BE SUBMITTED BY EMAIL TO [admin@bigballoonbuild.com](mailto:admin@bigballoonbuild.com)**

**THEY WILL BE TREATED AS FOLLOWS BASED ON THE DATE OF RECEIPT OF THAT EMAIL.**

### **Prior to 31<sup>st</sup> March 2023**

If you are unable to attend for any reason you are entitled to a full refund of any payments you have made excluding the \$100 deposit which is non-refundable.

**31<sup>st</sup> March 2023 to 31<sup>st</sup> May 2023.**

If you are unable to attend for any reason after 31st March 2023, including but not exclusive to medical issues, family emergencies, business decisions and the like, you will receive a refund on any food you have paid for, however at this stage your registration is non-refundable.

While we completely understand that you may have a very valid reason to cancel your registration, the Big Balloon Build is dependent upon the registration to cover the operating costs of the entire event. This approximate four-week deadline is absolutely our "line in the sand", please understand that any such reasoning for these policies is not personal but rather a professional and business decision that must be made to protect the operation of the Big Balloon Build event itself.

Please save this document to your computer for easy reference.